**New Salem Library Board of Trustees, July 26, 2022**

 Called to order 7:05 p.m. Adjourned: 8:00 p.m.  Present:  Tracie Shea (Director), Linda Chatfield (Staff), Marny Ashburne (Friends), and Eli MacCullagh and Judy Northup-Bennett (Trustees).

**A. Report from the Friends:**  Marny reported that the Friends officers will be the same for the coming year: Anna Channing, President; JoEllen Boskind, Secretary; and George Perides, Treasurer. There will be a fall author reading program. State Senator Jo Comerford will be stopping by the New Salem Library on her library tour, August 27 from 1-2 pm. The next meeting of the Friends’ Board is Aug. 10, 6pm.

**B. Minutes:** May 24 and June 14 regular board meeting minutes were approved unanimously. The special June meeting minutes will be reviewed at the next meeting.

**C. Director’s Report.** (This was Linda Chatfield’s last report as Acting Director.) 1. Community attendance and circulation totals stayed essentially the same. The data has been fluctuating up and down slightly each month. Computer use was up. 2. On Aug. 17, there will be a program “Reflecting on the 1960s through the music of the Beatles. 3. Linda reported that there is a contractor and an electrician who are very interested in the Lighting Upgrade project. They have all the information and she is waiting to hear from them.

**D. Covid Policy.** After a discussion about updating the mask protocols in the library, the Trustees decided to take down the signs recommending masks in the library, essentially letting patrons and staff decide for themselves about mask wearing. The Trustees defer to the director and staff to decide on the details for mask protocols. The Trustees asked the staff to post information on current area Covid data if possible to keep the public informed on the level of Covid in the community.

**E. Welcome to New Director Tracie Shea.** The Trustees welcomed our new Director Tracie Shea, and thanked Linda Chatfield for the outstanding work she did for almost a year as our Acting Director. A discussion followed about having an event in the fall for the public to meet the new director, and to thank Linda Chatfield and the Search Committee for their work. A tentative date was set for Tuesday, September 13 from 6-8 pm at the library with official welcomes and thanks at 7 pm. This event would give the public a time to gather, have some light refreshments and celebrate the new directions at the library as a result of the hard work of Linda and the Search Committee. Judy will contact the Search Committee and key people to make sure they can attend. Marny will ask for volunteers for a reception committee at the next Friends’ meeting. Judy will serve on the committee to plan the reception and set it up. Judy will do a press release on Tracie’s appointment the end of August and will attempt to place an article in the Greenfield Recorder/Athol Daily News. Marny will help with other publicity for the event.

**Future Trustee Meetings:** Tuesday, Sept. 6, 7 pm on ZOOM.